

JOB DESCRIPTION

Job Title: Loader

Department: Operations

Supervisor: Shift Foreman

GENERAL DESCRIPTION OF JOB

Responsible for formulating and carrying out a loading plan to load company trailers in accordance with driver's (Local or OTR) pre-specified route. Knowledge of DOT regulations pertaining to load weight and load width is required along with truck driving skills, especially truck backing in order to move truck from department to department.

JOB ACTIVITIES

Essential Functions

1. Safe operation of tractor pulling flatbed trailer on company property especially backing up truck in order to move truck from department to department.
2. Formulate a workable loading plan which will allow the truck to be loaded considering the following variables:
 - a. Material size
 - b. Material shape
 - c. Material weight
 - d. Driver Stop/Unloading Sequence
 - e. DOT Regulations
3. Accurately checks to ensure both proper material and proper quantities of material is sent to the truck by warehouse personnel. This is done through the proper use of:
 - a. Tape Measures
 - b. Calipers
 - c. Yard Scales
 - d. Verification of item descriptions on work copies
4. Loaders must be able to climb up and down from tractors and onto and off of trailers.
5. Must be able to lift 50 pounds routinely.
6. Possess ability to frequently stand, bend, push, squat, and use pry bar in order to position material correctly on trailer.

Nonessential Functions

1. Maintains housekeeping.
2. Monitors work area.
3. Demonstrates ability and accepts responsibility to perform other duties assigned by the foreman as necessary to complete the shift.

Physical Requirements

- 30% Bending, stooping, squatting: Unhook chains; guide and position material; count, check and measure material.
- 20% Sitting down to drive tractor trailer in warehouse and on company property.
- 15% Walking on uneven surface while trailer is being loaded.
- 10% Climbing into and out of truck cab (3 steps) and up and down from flatbed trailer (5-7 step ladder) approximately 25-30 times per shift.
- 10% Pushing / pulling material weighing 50 pounds.
- 5% Lifting to 50 pounds
- 2% Walking on flat surface.

Other Requirements

Must wear required personal protective equipment.